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# APPLICATION FOR EMPLOYMENT

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## RUTHERFORD ELECTRIC MEMBERSHIP CORPORATION

P.O. Box 1569 ♦ Forest City, North Carolina 28043  
Telephone Number ( 828) 245-1621 ♦ 1-800-521-0920

AN EQUAL OPPORTUNITY EMPLOYER

DATE \_\_\_\_\_

POSITION(S) APPLIED FOR \_\_\_\_\_

NAME \_\_\_\_\_  
(Last) (First) (Middle) (Nickname)

ADDRESS \_\_\_\_\_  
(Street) (City) (State) (Zip)

TELEPHONE ( ) \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_

OTHER NUMBER WHERE YOU CAN BE REACHED \_\_\_\_\_

HAVE YOU FILED AN APPLICATION WITH RUTHERFORD EMC BEFORE?.....YES \_\_\_\_ NO \_\_\_\_  
IF YES, GIVE DATE \_\_\_\_\_

HAVE YOU BEEN EMPLOYED WITH RUTHERFORD EMC BEFORE? ..... YES \_\_\_\_ NO \_\_\_\_  
IF YES, GIVE DATES \_\_\_\_\_

ARE YOU RELATED IN ANY WAY TO AN EMPLOYEE OR A DIRECTOR OF RUTHERFORD EMC, OR TO THE  
SPOUSE OF AN EMPLOYEE OR DIRECTOR OF RUTHERFORD EMC? *\*Please see note on last page*  
YES \_\_\_\_ NO \_\_\_\_ IF YES, PLEASE EXPLAIN \_\_\_\_\_

ARE YOU LEGALLY ELIGIBLE FOR EMPLOYMENT IN THIS COUNTRY? ..... YES \_\_\_\_ NO \_\_\_\_  
(PROOF OF U.S. CITIZENSHIP OR IMMIGRATION STATUS WILL BE REQUIRED IF EMPLOYED)

TYPE OF EMPLOYMENT DESIRED: FULL-TIME \_\_\_\_\_ PART-TIME \_\_\_\_\_ TEMPORARY \_\_\_\_\_

**PLEASE CIRCLE BELOW THE OFFICE IN WHICH YOU WISH TO WORK:**

FOREST CITY      MORGANTON      MARION      LINCOLNTON      CHERRYVILLE      GASTONIA

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NOTICE TO APPLICANTS  
OF  
EQUAL EMPLOYMENT OPPORTUNITY

All applicants for employment with Rutherford EMC are considered and hired on the basis of qualifications, merit, and ability to perform work assignments; and without regard to race, color, religion, age, sex, national origin, disability (including physical or mental impairment), or any other legally protected status.

The employment practices of Rutherford EMC insure equal treatment of all employees, without discrimination in rates of pay or other terms and conditions of employment including opportunities for advancement, because of the employee's race, color, religion, age, sex, national origin or disability.

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**Education**

Circle the highest grade completed: 1 2 3 4 5 6 7 8 9 10 11 12 GED College 1 2 3 4 Graduate School 1 2 3 4

SCHOOL	NAME & LOCATION	DATES ATTENDED	GRAD?	S/Q HRS	MAJ/MIN COURSE	DEGR
High School						
College/University						
Graduate/Professional						
Other						

LIST fields of work for which you are licensed, registered or certified, giving date(s) and source(s) of issuance \_\_\_\_

**Military Service Record**

Were you in the U.S. armed forces? Yes \_\_\_\_ No \_\_\_\_ If yes, Branch \_\_\_\_\_

ACTIVE DUTY FROM \_\_\_\_\_ TO \_\_\_\_\_ Discharge rank or grade \_\_\_\_\_

**Skills and Qualifications**

Summarize special skills and qualifications acquired from employment or other experiences that may qualify you for work with Rutherford EMC.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Personal References**

(Not relatives or former employers)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Occupation \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Occupation \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Occupation \_\_\_\_\_

## Employment History

Current or Last Employer		Address		Telephone
Job Title		Name & Title of Supervisor		No. you Sup.
Date Employed (mo/yr)	Starting Salary	Ending Salary	Reason for Leaving	
Date Separated (mo/yr)	Duties			
Full Time (# of yrs./mo)				
Part Time (# of yrs/mo)				
If part time, no. of hours worked per week				

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Date Employed (mo/yr)	Starting Salary	Ending Salary	Reason for Leaving	
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Part Time (# of yrs/mo)				
If part time, no. of hours worked per week				

## Employment History (cont'd)

Current or Last Employer		Address		Telephone
Job Title		Name & Title of Supervisor		No. you Sup.
Date Employed (mo/yr)	Starting Salary	Ending Salary	Reason for Leaving	
Date Separated (mo/yr)	Duties			
Full Time (# of yrs./mo)				
Part Time (# of yrs/mo)				
If part time, no. of hours worked per week				

### Important - Please Read:

\*Rutherford Electric restricts the employment of certain relatives of employees and directors.

**Certain positions require an employment entrance examination to determine physical and mental fitness as required to perform essential job functions.**

**All applicants offered a position with REMC must pass a pre-employment drug test and pre-employment alcohol test.**

**All applicants must submit to a criminal background check.**

### PLEASE READ CAREFULLY AND SIGN

(Application not valid unless signed)

It is understood and agreed that any misrepresentation by me in this application will be sufficient cause for cancellation of this application and/or separation from Rutherford EMC if I have been employed. Furthermore, I understand that just as I am free to resign at any time, Rutherford EMC reserves the right to terminate my employment at any time, with or without cause and without prior notice. I understand that no representative of Rutherford EMC has the authorization to make any assurances to the contrary.

I authorize Rutherford EMC to make such investigation and inquiries as may be necessary in arriving at an employment decision. I hereby release employers, schools, and other persons from all liability in responding to inquiries in connection with my application.

This application is current for only ninety (90) days. At the conclusion of this time, if I have not heard from Rutherford EMC and still wish to be considered for employment, it will be necessary for me to contact Rutherford EMC.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**(NOTE: Applicants applying for positions that require them to drive Rutherford EMC vehicles must also fill out the Application Supplement for Position That Requires A CDL.)**